

Agenda

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Scrutiny Committee

Date: **Monday 30 January 2017**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Sarah Claridge, Committee Services Officer

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair Councillor Andrew Gant

Vice Chair Councillor Tom Hayes
Councillor Jamila Begum Azad
Councillor Nigel Chapman
Councillor Van Coulter
Councillor James Fry
Councillor David Henwood
Councillor Jennifer Pegg
Councillor Craig Simmons
Councillor Sian Taylor
Councillor Marie Tidball
Councillor Ruth Wilkinson

The quorum for this Committee is four, substitutes are permitted.

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 WORK PLAN AND FORWARD PLAN

9 - 32

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Scrutiny Committee operates within a work plan which has been set for the 2016/17 council year. This plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
<p>The Committee is asked to:</p> <ol style="list-style-type: none"> 1. Review and note its work plan for the 2016/17 council year. 2. Appoint to a one-off panel to consider the council's role in tackling health inequalities (nominations received: Cllrs Coulter (Chair), Taylor, Thomas & Wade). 3. Agree whether to invite the Chair of the Thames Valley Police and Crime Panel (PCP) to a future meeting to discuss the work of the PCP. 4. Agree lines of inquiry for the item on Air Quality and Workplace Parking Levies in February which a County Officer has agreed to attend. 5. Select which Forward Plan items they wish to pre-scrutinise based on the following criteria (max. three per meeting): <ul style="list-style-type: none"> • <i>Is the issue controversial / of significant public interest?</i> • <i>Is it an area of high expenditure?</i> • <i>Is it an essential service / corporate priority?</i> • <i>Can Scrutiny influence and add value?</i>
Who has been invited to comment?
<ul style="list-style-type: none"> • Andrew Brown, Scrutiny Officer

4 REPORT BACK ON RECOMMENDATIONS

33 - 40

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230
abrown2@oxford.gov.uk

Background Information
The Committee makes a number of recommendations to the City Executive Board, who are obliged to respond in writing.
Why is it on the agenda?
Since the last meeting the following item has resulted in recommendations to the City Executive Board: <ul style="list-style-type: none">• Devolution Plans for Oxfordshire
Who has been invited to comment?
<ul style="list-style-type: none">• Cllr Marie Tidball, Chair of Devolution Review Group;• Andrew Brown, Scrutiny Officer.

5 LEISURE PERFORMANCE UPDATE (6.15 PM) 30 MINS

41 - 48

Contact Officer: Ian Brooke, Head of Community Services Tel: 01865 252705
ibrooke@oxford.gov.uk

Background Information
The Scrutiny Committee in September considered a paper on leisure performance that was written in response to questions asked by the Committee in July.
Why is it on the agenda?
The Committee requested more detailed responses to their questions and invited the Board Member and Head of Service to a future meeting to discuss these in more detail.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Linda Smith, Board Member for Leisure, Parks & Sport;• Ian Brooke, Head of Community Services;• Lucy Cherry, Leisure Performance Manager.

6 GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2017/2018 (6.45 PM) 30 MINS

49 - 86

Contact Officer: Julia Tomkins, Grants & External Funding Officer Tel: 01865252685
jtomkins@oxford.gov.uk

Background Information
The Scrutiny Committee asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board on 9 February 2017 will be asked to

approve the recommendations for the 2017/18 commissioning programme and the grants annual bidding programme. This is an opportunity for the Committee to make recommendations to the City Executive Board.

Who has been invited to comment?

- Councillor Susan Brown, Board Member for Customer and Corporate Services;
- Councillor Christine Simm, Board Member for Culture and Communities;
- Julia Tomkins, Grants and External Funding Officer.

7 **CORPORATE PLAN 2017/2018** (7.15 PM) 25 MINS

87 - 104

Contact Officer: Caroline Green, Assistant Chief Executive
cgreen@oxford.gov.uk

Background Information

The Scrutiny Committee asked for this item to be included on the agenda for pre-decision scrutiny.

Why is it on the agenda?

The City Executive Board on 9 February 2017 will be asked to approve the annual update report on the Corporate Plan 2016-20. This is an opportunity for the Committee to make recommendations to the City Executive Board.

Who has been invited to comment?

- Caroline Green, Assistant Chief Executive.

8 **REFRESH OF CARBON MANAGEMENT PLAN: 2017 -2022** (7.40 PM) 25 MINS

105 - 154

Contact Officer: Paul Spencer, Energy & Carbon Manager Tel: 01865 252238 pspencer@oxford.gov.uk

Background Information

The Scrutiny Committee asked for this item to be included on the agenda for pre-decision scrutiny.

Why is it on the agenda?

The City Executive Board on 9 February 2017 will be asked to adopt the new Carbon Management Plan. This is an opportunity for the Committee to make recommendations to the City Executive Board.

Who has been invited to comment?

- Councillor John Tanner, A Clean, Green Oxford;
- Paul Robinson, Energy and Climate Change Team Manager.

9 REPORTS FOR APPROVAL

155 - 166

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230
abrown2@oxford.gov.uk

Background Information
At the December meeting the Scrutiny Committee considered items on cycling and safeguarding language school students. On 29 November committee members visited the Recycling Team to monitor recycling rates data and incentives.
Why is it on the agenda?
For the Scrutiny Committee to approve the following reports for submission to the City Executive Board on 9 February 2017: a) Safeguarding Language School Students; b) Cycling; c) Recycling.
Who has been invited to comment?
<ul style="list-style-type: none">Councillor James Fry, Lead Member for Recycling.

10 MINUTES

167 - 170

Minutes from 12 January 2017

Recommendation: That the minutes of the meeting held on 12 January 2017 be APPROVED as a true and accurate record.

11 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

Scrutiny Committee

28 February 2017
27 March 2017
2 May 2017

All meetings start at 6.00 pm.

Standing Panels

Housing Standing Panel – 1 March 2017, 5pm
Finance Standing Panel – 1 February 2017, 5.30pm

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.